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ABSTRACT

A questionnaire was sent to all librarians on the Council of State Governments' state legislative reference librarians list and the directors of state library agencies in an effort to provide a data base for future studies and the development of standards in specific areas of legislative reference operations. Replies were received from 48 states. Variation was found in all aspects of legislative reference services--especially in staffing, funding, and scope of services offered. The automation capabilities in the states differed but were being utilized more and more for information purposes. Greater interstate cooperation was needed in the exchange of information and publications. The survey findings are shown in great detail along with the questionnaire, a sample response from one state, a directory of officials or agencies responsible for state documents, and a list of respondents. (Author/PF)

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REPORT
of the
LRL SURVEY COMMITTEE

Prepared by Gladys H. Mills
Chairperson

For the Legislative Reference Librarians Section
National Conference of State Legislatures

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INTRODUCTION

At the Legislative Reference Librarians Section of the first annual meeting of the National Conference of State Legislatures held in Philadelphia, Pennsylvania, October 6-10, 1975, a first draft of the report of the LRL Survey Committee was submitted. It was received and accepted with instructions to the committee to make the necessary editorial changes and to add a table of the data bases used by the libraries surveyed. With the inclusion of Table 10, this is the completed report.

This report includes the responses as received. Tables 8 and 10 list the actual agency as the response was given. In the text, however, to avoid cumbersome details the term "legislative reference library" may refer to either the Legislative Reference Bureau or the Legislative Council and the term "state library" is used to reflect the response of either the State Library or special unit or division of the State Library.

The committee expresses its sincere gratitude to each of the respondents for the time and effort spent in completing the questionnaire and supplying the additional information.

B. Gene Baker
Jeanne Burt
Eunice Drum
Susan Lawrence
Stephen Plumb
Susan Roumfort
Brooke Sheldon
Ruth Snyder
Irene V. Stone
Pat Tupper
Gladys H. Mills, Chairperson

December 9, 1975

SURVEY BACKGROUND

At a meeting of the Legislative Reference Library Services Section of the National Legislative Conference at Albuquerque, New Mexico, August 12-16, 1974, a committee was set up with a charge:

1) to conduct a survey of legislative reference library services in the States which will provide the data base for future studies and the development of standards in specific areas of operation.

2) to coordinate our work with others conducting studies and surveys in related areas.

The committee examined the questionnaire which had been used in a pilot study of seven states by Pat Tupper, Librarian, Minnesota Department of Education, and Gladys H. Mills, Coordinator of Information Services, Education Commission of the States. The newly refined questionnaire (Appendix A) was sent to all the librarians on the Council of State Governments' state legislative reference librarians list and the directors of state library agencies listed in the Bowker Annual of Library and Book Trade Information, 20th Edition, 1975. A letter (see Appendix B) was sent with each questionnaire and a personal notation showed the other recipients within the state. Respondents were given a period of two-three weeks in which to reply. Where necessary, committee members did some follow-up to encourage responses when the deadline had not been met.

This is a report of the survey findings. It was compiled by the chairperson with assistance from Joseph L. Mapes, Education Librarian, University of Colorado, and the entire ECS Resource Center staff.

Committee membership: B. Gene Baker (Florida), Jeanne Burt (Arizona), Eunice Drum (North Carolina), Susan Lawrence (New York), Stephen Plumb (Minnesota), Susan Roumfort (New Jersey), Brooke Sheldon (Alaska), Ruth Snyder (Pennsylvania), Irene V. Stone (California), Pat Tupper (Minnesota), and Gladys H. Mills, Chairperson.

Our appreciation is expressed to Dr. Russell B. Vlaanderen, Director of the Research and Information Services Department of the Education Commission of the States, who authorized ECS staff and resources for this study and guided it when help was needed.

SURVEY FINDINGS

Respondent information:

Responses were obtained from 87 of the approximately 115 libraries giving legislative reference services. Five additional responses acknowledged the questionnaire but were unable to supply the information requested. All correspondence reflected high interest in the survey.

Each addressee was asked if it was an appropriate agency to respond; if it would complete the survey tool; if other state agencies should be queried; if the information was sent anonymously.

States and jurisdictions covered and types of libraries represented:

At least one library in 48 of the 50 states and the District of Columbia completed the survey tool. Since two or three different types of libraries were polled in each state, the division shows that 30 states were represented in the legislative reference library responses; 41 states in the state library responses, and eight states in the other library responses. Two of the five territories responded and had one legislative reference library and one state library represented. Four of Canada's ten provinces were represented in their respondents, and all were legislative reference libraries.

Structure, authorization and method of authorization:

Of the 81 tabulated responses, 34 were from legislative reference libraries, 39 from state libraries and 8 were other types of libraries. Forty were in the executive branch of government, 37 were in the legislative branch, and four were in the judicial branch. (See Tables 1 and 2.)

Table 1

AUTHORIZATION FOR SERVING LEGISLATORS,
by Type of Library

	Branch of Government			
Type of Library	Executive	Legislative	Judicial	Totals
Legislative Reference Library	3	32	0	35
State Library	36	4	1	41
Other Library	1	1	3	5
Number of Responses	40	37	4	81

Table 2

STRUCTURE OF AGENCIES SERVING LEGISLATORS,
by Type of Library

Type of Library	Independent Legislative Council	Legislative Reference Service	State Library Agency	Other	Totals
Legislative Reference Library	11	14	2	2	29
State Library	3	6	36	0	45
Other Library	0	0	1	6	7
Number of Responses	14	20	39	8	81

Seventeen of 20 legislative reference libraries were in legislative departments. The exceptions were state library, department of education, and division of library and archives.

State libraries were in several departments, as follows: Twelve were under state library departments or commissions, 11 were in the department of education, 3 were independent agencies, 2 were in the secretary of state's department, one was in the department of higher education, and one was in the division of law.

These libraries were established in the following manner: Fifty-three were set up by statute, 16 by agency directive, 4 by other authority, and none was established by executive order. (See Table 3.)

Table 3

METHOD OF AUTHORIZATION FOR SERVING LEGISLATORS,
by Type of Library

Type of Library	Statutory	Executive Order	Agency Directive	Other	Totals
Legislative Reference Library	25	0	4	1	30
State Library	26	0	9	1	36
Other Library	2	0	3	2	7
Number of Responses	53	0	16	4	74

Staffing:
Seventy-one of the respondents gave the name of the director of the agency and most indicated whether the director of the agency was also in charge of the library. Some respondents listed the director's experience data, and some gave their own, so no valid data was obtained from this question.

Staff functions and size were supplied by almost all respondents and showed heterogeneity, whether simply reported in a listing of position titles or in a detailed organizational chart with job descriptions accompanying. Some legislative reference libraries were almost one-person operations while a few had lawyers and perhaps no librarians on their staffs. About one-third use outside clerical help, but less than ten percent of the responding libraries use outside professional help.

User information:

Legislators were the most frequently mentioned type of user. Next was state agency staffs, including researchers, lawyers, and judiciary people, in that order. College and university students and subject specialists ranked next, followed by administrative management persons and all others, including the general public. (See Table 4.)

One out of nine reporting libraries did not serve the general public directly, but 2 out of 3 indicated that other libraries may have access to their holdings through interlibrary loan, photocopy service, teletype, and other means of access. (See Table 4.)

In-state legislative information was the highest in priority, but all types of legislative information--other states, national; federal; and other states, regional--in that order, separated only by small differences, were needed by most respondents. (See Table 5.) The methods for gathering information on legislation seemed the same whether for in-state or other states' data but the number reporting seemed greater for in-state. (See Table 5.)

Table 4

USER INFORMATION, by Type of Library

Type of Library	Type of Users Served: Administrative Management	Subject Specialists	Legislators	College Students	State Agency Staffs	Judiciary	Lawyers	Researchers	Other	General Public: Accessible	General Public: Not Accessible	Other Libraries: Accessible	Other Libraries: Not Accessible	Access Methods: Interlibrary Loan	Photocopy Service	Teletype	Other
Legislative Reference Library	7	13	32	16	21	10	14	20	10	27	6	21	3	23	21	1	4
State Library	23	23	34	18	31	14	16	22	24	36	3	27	0	37	39	26	14
Other Library	6	4	7	7	6	6	6	8	1	8	0	6	0	6	7	1	4
Number of Responses	36	40	73	41	58	30	36	50	35	71	9	54	3	66	67	28	22

Table 5

LEGISLATIVE INFORMATION NEEDS -- TYPES AND SOURCES
by Type of Library

Type of Library	Type of Legislative Information Needed					Sources of Information on Legislation: In-State					Sources of Information on Legislation: Other States				
	In-State	Other States, Regional	Other States, National	Federal	None	Newspapers	Newsletters	Tracking Systems	Personal Contact	Other	Newspapers	Newsletters	Tracking Systems	Personal Contact	Other
Legislative Reference Library	32	25	36	30	0	24	20	8	19	6	20	29	9	15	5
State Library	34	30	28	31	0	26	21	10	27	11	11	23	4	15	12
Other Library	8	8	6	8	0	5	5	1	6	3	2	5	1	3	1
Number of Responses	74	63	70	69	0	55	56	19	52	20	33	57	14	33	18

Time constraints:

Almost all agreed that when the legislature was in session the time constraints were "very tight" but the responses showed more in the "tight" and "normal" categories for year-round operations. (See Table 6.)

Table 6

USER TIME CONSTRAINTS,
by Type of Library

Type of Library	Very Tight (immediately)	Tight (today)	Normal (one week)	Unusual (30-90 days)	Other
Legislative Reference Library	10	18	20	3	4
State Library	15	20	15	1	3
Other Library	2	4	4	1	2
Number of Responses	27	42	39	5	9

Services offered:

Almost all respondents reported on the services which they offered. Where appropriate, they differentiated between what was offered legislators and other library communities. Because the service to legislators was so similar, it is reported by numerical totals in Table 7. The services to other library communities are enumerated on a state-by-state basis in Table 8. It is not meant to be construed as a carte blanche invitation for interlibrary loan or other access on a one-to-one basis without prior consultation of the agencies involved, but is for information purposes for our data base and our concerns for standards.

The data for the services offered through other libraries and the aspects of the services enumerated which are automated are available but not included in this report.

Table 7

SERVICES PROVIDED LEGISLATORS,
by Type of Library

Type of Library	Cataloging	Circulation	Quick Reference	In-Depth Reference	Telephone Reference	Routing Journals	Interlibrary Loan	Acquisitions Lists	Bibliographies (manually)	Reproduction of Hard Copy	Reproduction of Microforms	Documents Depository	Information for Federal Legislation	Information for State Legislation	Legislation Tracking	Legislation Drafting	Other
Legislative Reference Library	20	19	27	26	25	5	12	11	18	27	5	12	21	26	19	9	2
State Library	8	34	35	31	30	13	34	22	28	32	26	32	25	27	13	2	7
Other Library	0	5	7	5	6	1	5	3	3	6	0	4	3	4	2	1	0
Number of Responses	28	58	69	62	61	19	61	36	49	65	31	48	49	57	44	12	9

Table 8

SERVICES OFFERED TO OTHER LIBRARY COMMUNITIES by State or Jurisdiction and Type of Library

State or Jurisdiction and Type of Library	Services Offered																	
	PHOTOCOPY			INTERLIBRARY LOAN			CIRCULATION	IN-DEPTH REFERENCE	TELEPHONE REFERENCE	ACQUISITION LISTS	COMPILATION OF BIBLIOGRAPHIES	MICROFORMS DUPLICATION/REPRODUCTION	DOCUMENTS DEPOSITORY FOR STATE DOCUMENTS	INFORMATION FOR STATE LEGISLATION	LEGISLATION TRACKING
	Free	At Cost		TELETYPE											
ALABAMA															
Supreme Court & State Law Library	X			X					X	X				X	
ALASKA															
State Library				X			X	X			X	X	X	X	X
AMERICAN SAMOA															
Legislative Counsel	X														
ARIZONA															
State Library, Archives & Public Records	X		.25	X	X		X	X	X	X	X		X	X	
ARKANSAS															
Legislative Council, Research Department	X						X	X	X	X	X				
CALIFORNIA															
Assembly Office of Research	X	X								X					
State Library	X	X		X	X					X					
COLORADO															
Legislative Council				X			X	X	X		X			X	
State Library	X	X		X			X	X	X		X	X	X	X	X
CONNECTICUT															
State Library	X		.10	X	X		X		X	X		X		X	X
Legislative Reference Unit of the State Library	X		.10	X					X					X	X
DELAWARE															
Legislative Council	X		.10	X					X						X
DISTRICT OF COLUMBIA															
Public Library	X		.10	X			X	X	X	X	X		X	X	
FLORIDA															
Legislative Library Services	X			X			X	X	X	X	X		X	X	X
State Library	X			X	X		X	X	X	X	X	X	X		X

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SERVICES OFFERED TO OTHER LIBRARY COMMUNITIES by State or Jurisdiction and Type of Library

State or Jurisdiction and Type of Library	Services Offered																	
	PHOTOCOPY			INTERLIBRARY LOAN			CIRCULATION	IN-DEPTH REFERENCE	TELEPHONE REFERENCE	ACQUISITION LISTS	COMPILATION OF BIBLIOGRAPHIES	MICROFORMS DUPLICATION/REPRODUCTION	DOCUMENTS DEPOSITORY FOR STATE DOCUMENTS	INFORMATION FOR STATE LEGISLATION	LEGISLATION TRACKING
		Free	At Cost		TELETYPE										
GUAM															
Nieves Flores Memorial Library	X		.15	X			X		X		X		X	X	
HAWAII															
Legislative Reference Bureau							X		X					X	X
IDAHO															
State Library	X		.05	X	X		X	X	X	X	X	X	X		
ILLINOIS															
Legislative Council				X											
State Library	X	X		X	X		X	X	X	X	X	X	X	X	X
INDIANA															
State Library	X		.25	X	X		X	X	X	X			X		
IOWA															
Legislative Service Bureau				X			X	X	X					X	
State Law Library							X	X	X				X	X	X
KANSAS															
State Library	X		.05	X	X		X	X	X	X	X		X	X	X
KENTUCKY															
State Archives & Records Center	X		.10	X					X		X				
LOUISIANA															
State Library	X		.10	X	X		X	X	X	X	X	X	X		
MAINE															
Law & Legislative Reference Library	X	*	.10	X	X		X	X	X		X		X	X	
State Library	X		.10	X	X		X	X	X	X	X	X	X	X	
MARYLAND															
State Department of Legislative Reference	X		.10	X				X	X		X		X	X	X

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State or Jurisdiction and Type of Library	Services Offered																					
	PHOTOCOPY			INTERLIBRARY LOAN			CIRCULATION	IN-DEPTH REFERENCE	TELEPHONE REFERENCE	ACQUISITION LISTS	COMPILATION OF BIBLIOGRAPHIES	MICROFORMS DUPLICATION/REPRODUCTION	DOCUMENTS DEPOSITORY FOR STATE DOCUMENTS	INFORMATION FOR STATE LEGISLATION	LEGISLATION TRACKING
	Free		At Cost		TELETYPE										
MICHIGAN															
State Library Services	X	X		X			X	X	X	X	X				
MINNESOTA															
Legislative Reference	X	X		X			X		X	X					
Office of Public Library and Interlibrary Cooperation	X	X		X	X		X	X	X	X	X	X		X	
Department of Education	X	X		X	X		X	X	X		X		X		
MISSISSIPPI															
Legislative Reference Bureau	X		.15	X			X		X			X	X	X	X
Library Commission	X	X		X	X		X	X	X	X	X	X			
MISSOURI															
Committee on Legislative Research	X	X		X											
State Library	X	*	.10	X	X		X	X	X	X	X	X	X	X	X
MONTANA															
State Library	X	X		X	X		X	X	X	X	X		X	X	
NEBRASKA															
Library Commission	X	X		X	X			X		X	X	X	X	X	
NEVADA															
Legislative Counsel Bureau	X	*	.10	X			X	X	X	X			X	X	X
State Library	X		.10	X	X		X	X	X	X	X	X	X	X	X
NEW HAMPSHIRE															
Division of Law & Legislative Reference Service	X		.10	X	X		X	X	X		X	X	X	X	X
NEW JERSEY															
State Library	X		.10	X			X	X	X	X	X	X	X	X	X
NEW MEXICO															
State Library	X		.10	X	X		X	X	X		X	X	X	X	X
NEW YORK															
State Library				X	X		X	X	X		X	X	X	X	

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State or Jurisdiction and Type of Library	Services Offered																	
	PHOTOCOPY			INTERLIBRARY LOAN	TELETYPE		CIRCULATION	IN-DEPTH REFERENCE	TELEPHONE REFERENCE	ACQUISITION LISTS	COMPILATION OF BIBLIOGRAPHIES	MICROFORMS DUPLICATION/REPRODUCTION	DOCUMENTS DEPOSITORY FOR STATE DOCUMENTS	INFORMATION FOR STATE LEGISLATION	LEGISLATION TRACKING
	Free		At Cost												
NORTH CAROLINA															
Legislative Library	X		.10	X				X	X					X	
State Library	X		.10					X	X		X			X	X
Supreme Court Library	X	*	.20								X			X	
UNC Institute of Government Library	X		.05	X			X		X	X	X			X	
NORTH DAKOTA															
Legislative Council Library	X		.04	X					X	X			X	X	X
State Library Commission	X		.10	X	X		X		X	X		X	X	X	
OHIO															
Legislative Service Commission	X		.10	X			X	X	X		X		X	X	
State Library	X		.10	X	X		X		X		X		X	X	
Legislative Reference Bureau	X			X				X	X		X	X		X	X
OKLAHOMA															
Department of Libraries	X	*	1.00+	X					X					X	
OREGON															
State Library	X		1.00+	X	X		X	X	X	X	X	X	X	X	
PENNSYLVANIA															
Legislative Reference Bureau	X	X							X					X	
State Library	X	*	.10	X	X		X	X	X			X	X		
Joint State Government Commission	X						X	X	X	X	X		X	X	X
RHODE ISLAND															
State Library	X		.10	X	X		X	X	X	X	X	X		X	X
SOUTH CAROLINA															
State Library	X		.10	X	X		X	X	X	X	X	X	X	X	
SOUTH DAKOTA															
Legislative Research Council									X					X	X
State Library	X	X		X	X		X	X	X	X	X	X	X	X	
TENNESSEE															
Legislative Council Library	X	X		X					X					X	X
State Library	X		.10	X	X			X	X		X	X	X	X	

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	Free	At Cost												
TEXAS														
Legislative Reference	X	.15	X		X		X				X			
UTAH														
State Library Commission	X	X	X		X	X	X	X		X	X	X		
VERMONT														
Department of Libraries, Law & Documents Unit	X	* .10	X	X	X	X	X	X	X	X	X	X	X	
VIRGINIA														
Legislative Service, Reference Library	X	X	X				X				X	X		
State Library	X	.10	X	X	X	X	X	X			X			
WASHINGTON														
State Library	X	X	X	X	X	X	X	X			X	X	X	
WEST VIRGINIA														
Legislative Auditor's Office	X	X	X							X		X		
Library Commission Reference Library	X	X	X		X	X	X	X	X					
WISCONSIN														
Legislative Reference Bureau	X	X	X		X		X	X	X		X	X		
WYOMING														
State Library	X	* .10	X		X	X	X				X	X		
State Law Library	X	.10	X		X							X		

* means it varies (e.g., may be the first ten pages are free or free to in-state personnel or state agencies)

Automated capability:

Only the automated capabilities section of the special interest questions is tabulated and reported here. (See Table 9.) An analysis of the reporting for the United States shows: 30 states have both senate and house legislation automated; 27 of those plus another ten (or a total of 37) states reported having automated information services in data processing centers for state administration.

Forty-two states responded re "anticipation of the addition of a computer terminal to their libraries"; 25 indicated "yes" with 17 indicating "no"--some of which already had or have it.

Data bases and networking:

In this survey the term "data base" was used to refer to any information which was machine readable and accessible through a computer terminal. The three methods of retrieving information from the data bases were: Terminal, access and other access.

An organization or library which had its own computer terminal with the capability of retrieving information directly from a computer made its response by checking "terminal." An organization or library without a computer terminal itself, but having arranged for retrieving information stored on a computer, either through purchase or lease, made its response by checking "access." An organization which had neither the direct on-line terminal itself nor the arrangements for purchasing directly such services, but which could secure such services through another division of state government or another agency indicated its situation by marking "other

Table 9

AUTOMATED CAPABILITIES
by Type of Library

Type of Library	In-State Automation					Facilities Available to Library				Primary Equipment Users			Anticipated Additional Computer Terminal					
	Senate Legislation	House Legislation	Data Processing Centers for State Administration	None	Other	TWX	On-Line Terminals	None	Other	Library	Central Service	Other	Addition	No Addition	Within One Year	Within Two Years	Within Five Years	Other
Legislative Reference Library	21	19	17	4	4	2	13	9	6	7	8	10	11	12	2	4	0	2
State Library	19	18	28	3	7	33	13	1	7	32	7	8	16	11	6	6	3	5
Other Library	5	2	4	1	0	2	2	2	1	1	1	1	0	4	0	0	0	3
Number of Responses	45	39	49	8	11	37	28	12	14	40	16	19	27	27	8	10	3	10

access." Some libraries had none of these capabilities and thus did not respond to the question.

Table 10, therefore, indicates the responses as given and lists only libraries which participated in this section. Generally, legislative reference libraries had less access to data bases than did state libraries. Also, fewer legislative reference libraries were into "networking" than state libraries.

State documents:

Almost all respondents supplied the name of the official or state agency responsible for two aspects of state government documents: (1) the collection and storage, and (2) the distribution of these documents. Frequently one person or agency has both responsibilities. Again, this is raw data as reported. (See Appendix C.)

Library service evaluation:

Many respondents indicated their subject specialty areas, usually their states' legislative information, and the greatest strength and weakest part of the library operation. No tabulation of these assessments is included in this report. But the highly professional quality of staff, staff resourcefulness and service orientation were commonly cited in the strength aspect. Most frequently, space and budget limitations were mentioned as real weaknesses.

Other agencies:

Most respondents included listings of other agencies in their states which might be requested to complete the questionnaire since they provided legislators or others with legislative information.

Time allocation:

Most respondents reported that their operation is responsible for providing about a 50-50 or 40-60 split between materials and information. However, several responses elaborated in a valuable way, including two as follows: 18% materials and 10% information, with 72% for library development and consulting services, acquisitions, book processing, administration; and 80% materials and information, 20% consultation.

TABLE 10

This table records the responses that were given to the question (V-A-7), "Please list the on-line data bases available to you." Only libraries which responded to this question are listed in this table.

This material is presented for comparison purposes and its publication should not be construed as an invitation to request computer generated information from these agencies.

"T" indicates the library has a direct on-line terminal in its agency.

"A" indicates the library has access to these data bases through purchase, lease, etc. through its own agency.

"O" indicates the library has access through another agency in state government (or through the source documents).

Table 10

AVAILABILITY OF
ON-LINE DATA BASES

State or Jurisdiction and Type of Library	Data Bases																							
	a. ABI/INFORM (business)			b. AIM and ARM (ERIC) (vocational education)			c. Aspen			d. CAIN/NAL (agriculture)			e. Census Data			f. CHEMCON (chemistry)			g. CIS, CIS Index and American Statistical Index (government documents)			h. CMA/EMA (Predicast) (chemical and electronics marketing)			i. COMPENDEX (engineering)			j. ERIC (education)			k. Funk and Scott (business, finance)			l. GEOREF (geoscience)		
	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O
ALABAMA																																				
Legislative Reference Library																																				
ALASKA																																				
State Library					A															A									A						
CALIFORNIA																																				
State Library	T			T						T						T			T						T			T					T		
Legislature, Assembly Office of Research																																				
COLORADO																																				
Legislative Reference Library			O									O						O			O						O			O					O
State Library	T			T						T				T			T		T			T			T			T			T					
CONNECTICUT																																				
State Library															O																					
Legislative Reference Unit of the State Library																																				
FLORIDA																																				
Legislative Reference Library															O															O						
State Library			O			O						O			O			O			O			O			O			O					O	
GUAM																																				
Legislative Reference Library																															A					

Data Bases

	m. IFI/Plenum (chemical patents)	n. INSPEC/computers (computers)	o. INSPEC/electrical engineering (electronics)	p. INSPEC/physics (physics)	q. LIBCON (Library of Congress cataloging)	r. MATRIX (communications, urban planning)	s. MEDLINE (medicine)	t. New York Times Information Bank	u. NTIS (government research and development)	v. Pollution Abstracts (environmental science)	w. PREDICASTS (marketing abstracts)	x. Psychology Abstracts (psychology)	y. SCISEARCH (life science)	z. Smithsonian Science Information Exchange (research in progress)	aa. Social Science Citation Index (social science)	bb. TOXLINE (toxicology, environmental science)	cc. This state's legislation	dd. Other states' legislation	ee. Other
T	T	T	T	T	T	T	O		T	T	T		T	T		T			1
A					A				A	A					A		A		
O									O					O					
T	T	T	T	T	T	T	T		T	T	T	T	T		T	T			
								T									T A		2
								T											3
T																	T		
O	O	O	O	O	O	O	O		O	O	O	O			O	O	O		4

Table 10

AVAILABILITY OF
ON-LINE DATA BASES

State or Jurisdiction and Type of Library	Data Bases																					
	a. ABI/INFORM (business)		b. AIM and ARM (ERIC) (vocational education)		c. Aspen		d. CAIN/NAL (agriculture)		e. Census Data		f. CHEMCON (chemistry)		g. CIS, CIS Index and American Statistical Index (government documents)			h. CMA/EMA (Predicast) (chemical and electronics marketing)			i. COMPENDEX (engineering)		j. ERIC (education)		k. Funk and Scott (business, finance)		l. GEOREF (geoscience)	
	T	A O	T	A O	T	A O	T	A O	T	A O	T	A O	T	A	O	T	A	O	T	A O	T	A O	T	A O	T	A O
IDAHO																										
State Library																						O				
ILLINOIS																										
Legislative Reference Library																										
State Library				O						O					O							O		O		
INDIANA																										
State Library																						O				
IOWA																										
Legislative Reference Library						O																				
State Law Library																										
LOUISIANA																										
Legislative Reference Library									A																	
MAINE																										
Legislative Reference Library																										
State Library																						A				
MINNESOTA																										
Legislative Reference Library				O																		O				
State Library				O		O		O														O				
Department of Education Library	T		T				T												T		T				T	
MISSISSIPPI																										
Legislative Reference Library																										
MISSOURI																										
State Library										O												O				
MONTANA																										
Legislative Reference Library																										
State Library										O																

Data Bases

	m. IFI/Plenum (chemical patents)	n. INSPEC/computers (computers)	o. INSPEC/electrical engineering (electronics)	p. INSPEC/physics (physics)	q. LIBCON (Library of Congress cataloging)	r. MATRIX (communications, urban planning)	s. MEDLINE (medicine)	t. New York Times Information Bank	u. NTIS (government research and development)	v. Pollution Abstracts (environmental science)	w. PREDICASTS (marketing abstracts)	x. Psychology Abstracts (psychology)	y. SCISEARCH (life science)	z. Smithsonian Science Information Exchange (research in progress)	aa. Social Science Citation Index (social science)	bb. TOXLINE (toxicology, environmental science)	cc. This state's legislation	dd. Other states' legislation	ee. Other
TAO	TAO	TAO	TAO	TAO	TAO	TAO	TAO	TAO	TAO	TAO	TAO	TAO	TAO	T A O	TAO	TAO	TAO	TAO	TAO
							0											0	
							0	0	0	0	0				0		T	TA	
							0	T				0							
																		TA	5
																	A		
																	T		6
									0								T		7
							0		0			0	0			0			
									T			T							
																	T		
							0	0									A		8
						0	0		0								A		

Table 10

AVAILABILITY OF
ON-LINE DATA BASES

Data Bases

State or Jurisdiction and Type of Library	a. ABI/INFORM (business)			b. AIM and ARM (ERIC) (vocational education)			c. Aspen			d. CAIN/NAL (agriculture)			e. Census Data			f. CHEMCON (chemistry)			g. CIS, CIS Index and American Statistical Index (government documents)			h. CMA/EMA (Predicast) (chemical and electronics marketing)			i. COMPENDEX (engineering)			j. ERIC (education)			k. Funk and Scott (business, finance)			l. GEOREF (geoscience)		
	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O
NEBRASKA																																				
State Library					O									O		A													A							
NEVADA																																				
State Library					O									O																O						
NEW HAMPSHIRE																																				
Legislative Reference Library								A																												
NEW MEXICO																																				
State Library	T									T						T			T						T			T						T		
NEW YORK																																				
State Library																													T							
NORTH CAROLINA																																				
Legislative Reference Library																																				
State Library																																O				
Institute of Government														O			O																			
NORTH DAKOTA																																				
Legislative Reference Library					O			A						O																O						
OHIO																																				
Legislative Reference Library														O																						
State Library												O																		O						
PENNSYLVANIA																																				
Legislative Reference Library																																				
State Library																													A							
SOUTH CAROLINA																																				
State Library				O									O																O							

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Data Bases

	m. IFI/Plenum (chemical patents)	n. INSPEC/computers (computers)	o. INSPEC/electrical engineering (electronics)	p. INSPEC/physics (physics)	q. LIBCON (Library of Congress cataloging)	r. MATRIX (communications, urban planning)	s. MEDLINE (medicine)	t. New York Times Information Bank	u. NTIS (government research and development)	v. Pollution Abstracts (environmental science)	w. PREDICASTS (marketing abstracts)	x. Psychology Abstracts (psychology)	y. SCISEARCH (life science)	z. Smithsonian Science Information Exchange (research in progress)	aa. Social Science Citation Index (social science)	bb. TOXLINE (toxicology, environmental science)	cc. This state's legislation	dd. Other states' legislation	ee. Other
T					A				A										9
A																			
O						O	O				O			O		O		O	
T					T	T			T										
T							T	T				T							10
A																	T		
T					T												T		11
O							O			O		O				O		O	12
O						O	O			O		O		O					
T																	T		13
O						O		T	O		O				O				14
T					T														
A																	T		
O																			
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O																			

Table 10

AVAILABILITY OF
ON-LINE DATA BASES

Data Bases

State or Jurisdiction and Type of Library	a. ABI/INFORM (business)		b. AIM and ARM (ERIC) (vocational education)		c. Aspen		d. CAIN/NAL (agriculture)		e. Census Data		f. CHEMCON (chemistry)		g. CIS, CIS Index and American Statistical Index (government documents)			h. CMA/EMA (Predicast) (chemical and electronics marketing)			i. COMPENDEX (engineering)		j. ERIC (education)		k. Funk and Scott (business, finance)		l. GEOREF (geoscience)	
	T	A O	T	A O	T	A O	T	A O	T	A O	T	A O	T	A	O	T	A	O	T	A O	T	A O	T	A O	T	A O
SOUTH DAKOTA																										
Legislative Reference Library																										
State Library																										
TEXAS																										
Legislative Reference Library																										
UTAH																										
State Library																						O				
VERMONT																										
State Library																						O				
VIRGINIA																										
Legislative Reference Library					T																					
State Library																										
WASHINGTON																										
State Library																						O				
WEST VIRGINIA																										
State Library			O						A	O	A											A	O			
WISCONSIN																										
Legislative Reference Library									O																	

Data Bases

	m. IFI/Plenum (chemical patents)	n. INSPEC/computers (computers)	o. INSPEC/electrical engineering (electronics)	p. INSPEC/physics (physics)	q. LIBCON (Library of Congress cataloging)	r. MATRIX (communications, urban planning)	s. MEDLINE (medicine)	t. New York Times Information Bank	u. NTIS (government research and development)	v. Pollution Abstracts (environmental science)	w. PREDICASTS (marketing abstracts)	x. Psychology Abstracts (psychology)	y. SCISEARCH (life science)	z. Smithsonian Science Information Exchange (research in progress)	aa. Social Science Citation Index (social science)	bb. TOXLINE (toxicology, environmental science)	cc. This state's legislation	dd. Other states' legislation	ee. Other
TAO														T A O					
																	TA		15
																	T		
					0		0									0			
									0										16
																	T		17
							0									0	T		
					A		0		A	A	A						A		
														0			T		18

CONCLUSION

The legislative reference library services in the fifty states, territories and provinces are not uniform. There is much variation in all aspects of the services and this is dictated by the agency structure and authorization. While there is variation in types of clients serviced, there is less diversity than in staffing, funding and scope of services offered. All states seemed to have the same need for information of their own and other states' legislation as well as some federal legislation. This need is often satisfied through exchanges. Such exchanges, in order to be most effective, suggest some standardization is needed. The automation capabilities in the states differ but are being utilized more and more for information purposes. Funds and facilities were often cited as factors which restricted the services offered, even where staffs were cognizant of user needs.

Librarians have difficulty securing copies of other states' documents and sometimes even their own states'. Although most states have a person(s) or agency responsible for the collection and distribution of their states documents, the actual performance of these duties is often haphazard and all parties suffer. Greater coordination of these efforts is needed.

Some respondents suggested other agencies which could be contacted, but because of time constraints followup procedures were not implemented.

The entire report reflects the raw data of the survey and is information as reported. The high response seems to confirm the committee's feeling that the respective agencies have a mutual interest in knowing what the other states are doing, procedures and areas open to greater cooperation, and how one can best effect such interstate cooperation.

APPENDIX A

QUESTIONNAIRE

A QUESTIONNAIRE ON

LEGISLATIVE REFERENCE LIBRARY SERVICES

IN STATE GOVERNMENT

Prepared by a committee of the
Legislative Reference Library Services Section
of the
National Conference of State Legislatures
(an affiliate of the Council of State Governments)

August 1975

I. PURPOSE

A meeting of the Legislative Reference Library Services Section of the National Legislative Conference at Albuquerque, New Mexico, August 12-16, 1974, proposed to survey the states.

The purpose of the questionnaire is to discover what legislative reference library services are available in each state, in which divisions of state government they are found, whom they serve and the variety of services offered. The results will be compiled, distributed to each respondent and it is assumed the findings will become the data base for future studies and cooperative efforts.

II. GENERAL INSTRUCTIONS

A. The questionnaires are being sent to the individuals on the Council of State Governments' list of Legislative Reference Librarians. Also, we would appreciate your supplying additional questionnaires (photocopying is fine) to any other agency directors and librarians who fulfill the same function in your state. A response is requested from EACH such library/information service.

B. Please complete and, in order to be tabulated for the National Conference of State Legislatures' meeting, return on or before August 15, 1975 to:

Mrs. Gladys H. Mills
Coordinator of Information Services
Education Commission of the States
300 Lincoln Tower
1860 Lincoln Street
Denver, Colorado 80203

C. We realize that due to the tremendous variation in states all questions may not be applicable to your situation. However, where appropriate, please check the proper response(s) for each question. Use additional paper, if necessary, and we would appreciate any supplemental reports or materials giving more detail.

III. AGENCY BEING SURVEYED

A. Identification

1. Name of agency: _____
2. Address: _____
   _____
   _____
3. Phone: _____

B. Authorization and Establishment

1. Branch of state government
   a. ____ executive
   b. ____ legislative
   c. ____ judicial

2. Department or division of state government: _____
   _____

3. Type of agency:
   a. ____ independent legislative council
   b. ____ legislative reference service
   c. ____ state library agency
   d. ____ other, please specify: _____
   _____

4. By what authority do you serve legislators?
   a. ____ statutory
   b. ____ executive order
   c. ____ agency directive
   d. ____ other, please specify: _____
   _____

5. In what year was the library established? _____

C. Staffing

Professional staff is defined as those with MLS degree or equivalent experience and/or supervisory and administrative responsibility who work independently. Clerical staff is defined as support personnel.

1. Director (name and full title): _____
   _____

2. Other professionals (list each by name and title): _____
   _____
   _____

3. Staff functions (please supply job descriptions for all staff or list here staff functions by position): _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

4. What is your staff size (please insert appropriate number):
   a. ____ full-time professional positions
   b. ____ part-time professional positions
   c. ____ full-time clerical positions
   d. ____ part-time clerical positions
   e. ____ volunteer professional persons
   f. ____ volunteer clerical persons

5. Is any clerical work for the benefit of the library performed in another unit, i.e., word processing centers, typing pools, acquisitions processing? Yes____ No____

   If yes, where and what percentage of the total work load is accomplished by each?

6. Does the library normally purchase additional professional help? Yes____ No____

   If yes, how much time or how frequently done?

   What percentage of the budget?

   For what purpose?

7. Indicate years and type of experience of the person directly in charge of the library: _____

   _____

   Is this person also in charge of the agency? Yes____ No____

D. User Information

1. In general, what type of users do you serve?
   a. ____ administrative management
   b. ____ subject specialists
   c. ____ legislators
   d. ____ college and university students
   e. ____ state agency staffs
      ____ judiciary ____ lawyers ____ researchers
   f. ____ other, please specify: _____
      _____

2. Is your library accessible to the general public? Yes____ No____

3. Do other libraries have access to your holdings? Yes____ No____

   If yes, please check the appropriate places:
   a. ____ interlibrary loan
   b. ____ photocopy service
      ____ free ____ at cost ($____ per page)
   c. ____ teletype
   d. ____ other, please specify: _____
      _____

4. Please check the type of legislative information your users need:
   a. ____ in-state
   b. ____ other states, regional
   c. ____ other states, national
   d. ____ federal
   e. ____ none

5. How do you currently gather information on legislation in other states? In your state? (Please check, where appropriate.)

	In other states	In your state
a. newspapers	_____	_____
b. newsletters	_____	_____
c. tracking systems	_____	_____
d. personal contacts	_____	_____
e. other, please specify:		
_____	_____	_____
_____	_____	_____

6. What percentage of time and expense is dedicated to the services in number 5?

7. Who on the staff is primarily responsible for serving state legislators with information from other states? (Please give full name and title.)

8. Under what kind of time constraints do your users usually operate?
   a. ____ very tight (needed information yesterday)
   b. ____ tight (really need information today)
   c. ____ normal (need information within the week)
   d. ____ unusual (need information within 30-90 days)
   e. ____ other, please specify: _____
   _____

IV. SERVICES OFFERED

1. If you are an agency that serves several different types of clientele, space is provided for you to differentiate the services offered legislators and those offered other library communities. Please indicate the services which your library provides:

	Legislators	Others
a. cataloging and classification	_____	_____
b. circulation	_____	_____
c. quick reference	_____	_____
d. in depth reference	_____	_____
e. telephone reference	_____	_____
f. routing new journals	_____	_____
g. interlibrary loans	_____	_____
h. acquisitions lists	_____	_____
i. compilation of bibliographies on request (manually)	_____	_____
j. reproduction or duplication of hard copy materials	_____	_____
k. reproduction or duplication of microforms	_____	_____
l. documents depository for state documents	_____	_____
m. information for federal legislation	_____	_____
*n. information for state legislation	_____	_____
*o. legislation tracking	_____	_____
*p. legislation drafting	_____	_____
q. other, please specify:		
_____	_____	_____
_____	_____	_____

* See sample response on colored sheets.

2. Which of the services in question 1 are offered through another agency(ies)? Please specify agency(ies) and indicate services using above letters: _____
_____
_____
_____
_____
_____

3. Which of the services listed in question 1 are offered in cooperation with another agency(ies)? Please specify agency(ies) and indicate services using above letters: _____

4. Which of the services listed in question 1 are automated? Please list using above letters: _____

5. Which of the services listed in question 2 are automated? Please list using above letters: _____

6. Which of the services listed in question 3 are automated? Please list using above letters: _____

7. Which of the services listed in question 1 are provided for you by other libraries? _____

V. SPECIAL INTEREST QUESTIONS

A. Automated Capabilities

1. What information services within your state government are automated?
   a. ____ senate legislation
   b. ____ house legislation
   c. ____ data processing centers for state administration
   d. ____ none
   e. ____ other, please specify: _____

2. What terminals or computer facilities are available to your library operation?
   a. ____ TWX
   b. ____ on line terminal
   c. ____ none
   d. ____ other, please specify: _____

3. Who has primary use of the equipment listed in question 2?
   a. ____ library
   b. ____ central service
   c. ____ other, please specify: _____

   If a library, which library?

4. If equipment is maintained by state central services, what percentage of time is allotted for library use?

5. Is equipment and software you are using available for use for other state departmental libraries? Yes____ No____

   If yes, which one(s)?

6. Do you anticipate the addition of a computer terminal to your library? Yes____ No____

   If yes,
   a. ____ within one year
   b. ____ within two years
   c. ____ within five years
   d. ____ other, please specify: _____
   _____

7. Please list the on-line data bases available to you:

Name of Data Base	Terminal*	Access*	Other Access*
a. ABI/INFORM Business			
b. AIM and ARM (ERIC) Vocational education			
c. Aspen			
d. CAIN/NAL Agriculture			
e. Census Data			
f. CHEMCON Chemistry			
g. CIS, CIS Index and American Statistical Index Government documents			
h. CMA/EMA (Predicast) Chemical and electronics marketing			
i. COMPENDEX Engineering			

*Terminal indicating you have a direct on-line terminal in your agency.

*Access indicating you have access to these data bases through purchase, lease, etc. but through your agency.

*Other Access indicating it is available to your state library community through another agency in state government.

Name of Data Base	Terminal*	Access*	Other Access*
j. ERIC Education			
k. Funk and Scott Business, finance			
l. GEOREF Geoscience			
m. IFI/Plenum Chemical patents			
n. INSPEC/computers Computers			
o. INSPEC/electrical engineering Electronics			
p. INSPEC/physics Physics			
q. LIBCON Library of Congress cataloging			
r. MATRIX Communications, urban planning			
s. MEDLINE Medicine			
t. New York Times Information Bank			
u. NTIS Government research and development			
v. Pollution Abstracts Environmental science			
w. PREDICASTS Marketing abstracts			
x. Psychology Abstracts Psychology			
y. SCISEARCH Life sciences			
z. Smithsonian Science Information Exchange Research in progress			
aa. Social Science Citation Index Social science			
bb. TOXLINE Toxicology, environmental science			
cc. This state's legislation			
dd. Other states' legislation			
ee. Other, please specify:			
_____			
_____			

Comments:

B. Networking

As used in this questionnaire, networking means a cooperative activity of two or more agencies usually operating within a legal framework to produce information, provide a service, purchase materials, etc.

1. Does your library participate in existing networks? Yes____ No____

   a. If yes, which one(s)?

   b. Please describe or supply printed brochure.

C. State Documents

1. Who in your state is responsible for the collection and storage of state documents? (Please supply name of person, title, agency and full address, if different from any previously shown.)

2. Who in your state is responsible for the distribution of state documents? (Please supply name of person, title, agency and full address, if different from any previously shown.)

D. Service Evaluation

1. What are your library's subject specialties, if any? (Please list.)

2. What is the greatest strength of your library operation? Why?

3. What is the weakest part of your library operation? Why?

VI. OTHER AGENCIES

A. State Agencies

If your state provides services through more than one library or information service, who else also provides legislators or others with legislative information? (See sample on colored sheets appended.) Use additional paper, if necessary.

1. Name of agency: _____

a. Director (name and full title): _____
_____

b. Librarian: _____

c. Full address: _____
_____
_____

d. Phone (include area code): ( ) _____

e. By what authority do they serve legislators?
   1) ____ statutory
   2) ____ executive order
   3) ____ agency directive
   4) ____ other, please specify: _____
   _____

f. Year established: _____

2. Name of agency: _____

a. Director (name and full title): _____
_____

b. Librarian: _____

c. Full address: _____
_____
_____

d. Phone (include area code): ( ) _____

e. By what authority do they serve legislators?
   1) ____ statutory
   2) ____ executive order
   3) ____ agency directive
   4) ____ other, please specify: _____
   _____

f. Year established: _____

B. Independent Agencies

Using additional sheets, please supply comparable organizational data with a description of the services offered by any independent agencies, including lobbying organizations, which furnish legislative information in in your state. (See sample on colored sheets appended.)

VII. CONFIDENTIALITY

1. Is this material to be used only anonymously? Yes____ No____

2. May we quote the state? Yes____ No____

3. May we cite the organization? Yes____ No____

4. May we use your position title? Yes____ No____

5. Can you supply the following separately as supplemental reports to this questionnaire?
   a. organizational chart Yes____ No____
   b. budget Yes____ No____
   c. annual report Yes____ No____
   d. statistical report Yes____ No____
   e. brochure Yes____ No____
   f. statement on size and nature of holdings Yes____ No____
   g. job descriptions Yes____ No____
   h. sample newsletters, acquisitions list, or any publication(s) of your library Yes____ No____

6. What percentage (estimate) of your operation is responsible for providing:
   a. ____ materials
   b. ____ information
   c. ____ other, please specify: _____
   _____

7. Other comments:

Name of person responding _____

Title _____

Full name of agency _____

Address _____

City, state and zip code _____

Area code and phone number _____

Date _____

GHM:cf
7-24-75

Example: Response from one state.
(Section IV, question 1.)

SOURCES OF INFORMATION

MISSOURI

Missouri State Legislature

Missouri House of Representatives
Chief Clerk of the House
State Capitol
Jefferson City, Missouri 65101
ph: 314-751-3659

Service

Began printing its own bills this year. Provides copies of individual bills and journals to citizens free. Will mail copies of all bills and journals upon written request (before session begins) for the price of postage and handling.

Cost

Cost of sending total bills and journals was assessed at $150 this year.

Missouri State Senate
Secretary of the Senate
State Capitol
Jefferson City, Missouri 65101
ph: 314-751-3766

Service

Printing is jobbed out. Copies of individual bills and journals are free to the individual citizen. Senate does no bulk mailing as does the House. It does gather bills and journals for some traditional recipients. Provides multiple copies for Missouri State Library.

Committee on Legislative Research
Frances Ward
State Capitol
Jefferson City, Missouri 65101

Service

Computerized update of bill status. One employee, Frances Ward, appears to handle the whole job. She receives copies of the bills and has them entered in the computer by number and short title. She updates bill status from the draft version of the daily journals. The computer program is run twice a week.

Availability and Cost

To be determined when Frances returns from extended vacation.

Missouri Libraries

Missouri State Library
308 E. High Street
Jefferson City, Missouri 65101
ph: 314-751-3615 (Information Services Department)

Documents Department

Service

Receives, processes and claims Missouri bills and journals. Provides copies for the Information Services Department. Distributes copies of Senate bills and journals to 20 Missouri public and academic libraries. (The House mails its bills and journals directly to the 20 libraries.) Also provides research service upon request.

Information Services Department

Service

Hot Line -- Accepts collect calls from Missouri public and academic libraries when they are in need of legislative information to satisfy a patron's request. Citizens in areas of the state not served by a public or academic library may funnel such requests through local schools. Collect calls are also accepted from schools in these unserved areas.

Hearings -- Announcements of committee hearings are mailed each Friday during the session to the 100 libraries which have made use of the Hot Line.

"Daily Legislative Update" -- A summary of legislative action based on drafts of daily journals is sent each morning by TWX to the five public "resource" libraries in the state.

"Keeping Up" -- Pertinent acticles from nine Missouri newspapers are clipped each morning, pasted, photocopied and made available to some 21 state offices, agencies and individuals including: House, Senate, offices of the executive branch, Supreme Court clerk, members of the Coordinating Board of Higher Education and the director of that body, and the State Library.

Other Libraries in the State

Service

Various libraries offer publicized legislative reference service to their patrons supporting their programs with newspaper clipping activities, etc. using the State Library as an information backup.

Special Interest Organizations

Associated Industries of Missouri
305 E. Capitol
Jefferson City, Missouri 65101
ph: 314-636-2193

Service

"Daily Legislative Service" -- Provides synopsis of every bill introduced. Mails a daily report of action taken. Provides a weekly update of bill "status tables." Also publishes a weekly list of hearings, noting time, location and bills to be covered.

Availability and Price

Available to anyone for $400 per year which includes coverage of special sessions if held. State agencies are charged $200. (Kansas City Public Library and the library of the University of Missouri at Kansas City are subscribers.)

Missouri Association for Social Welfare
411 Madison Street
Jefferson City, Missouri 65101
ph: 314-634-2901

Service

"Legislative News" -- a bi-weekly newsletter. Lead column reviews legislative activities and/or bill content. Follows bills by topic (aging, appropriations, children and youth, etc.). Bills are listed by number, committee assignments are noted and reference is made to discussion of the bill in prior issues. Bills acted upon during the time period covered are noted first, followed by the rest.

Availability and Price

To members only: individuals -- $10, organizations -- $25 per year.

Missouri Chamber of Commerce
400 E. High Street
Jefferson City, Missouri 65101
ph: 314-634-3511

Service

Legislative Service -- notebook format. Includes numerical listing of bills with summary of content, index to bills by large topic, committee membership roster, a weekly legislative bulletin and bill status tables. Updated weekly. Hearings are published once a week. The content of the bulletin clearly represents business interests.

Availability and Price

To members and others for $150 per year.

Missouri Council of Churches
P.O. Box 839
4208 Madison
Jefferson City, Missouri 65101
ph: 314-636-3169

Service
"Legislative Digest" -- monthly newsletter. Keeps track of status of legislation concerned with the following topics: penal reform, ERA, state lottery, labor relations, welfare rights, economic opportunity and highway safety.

Availability and Price
?

Missouri Nurses Association
206 East Dunklin
P. O. Box 325
Jefferson City, Missouri 65101
ph: 314-636-4623

Service
"MoNa Legislative Bulletin" -- issued approximately every two weeks when legislation of interest has been introduced.

Availability and Price
Sent free to members and others upon request.

Missouri Retailers Association
128 E. Capitol
Jefferson City, Missouri 65101
ph: 314-636-5128

Service
"Legislative Bulletin" -- sent approximately five times per year. Reviews current legislation and summarizes status of legislation of interest at the end of the session.

Availability and Price
Available to members only.

Missouri State Labor Council
208 E. Madison
Jefferson City, Missouri 65101
ph: 314-634-2115

Service
"Newsletter" -- published monthly. Covers bills of interest. Initially gives resume and thereafter reports status.

Availability and Price
Available to members only.

Missouri State Teachers Association
407 South 6th Street
Columbia, Missouri 65201
ph: 314-442-3127

Service

"Legislative Bulletin" -- mailed each Thursday. Updates all legislation of interest to education in the larger sense. Includes bill synopsis, hearings and updates. Other publications of the Association also include legislative information.

Availability and Price

Because of large membership (46,000) the Bulletin is sent to only some 4,500 local group officials and some other interested members.

From:
(Mrs.) Judith Wolfe
Assistant Reference Librarian
Missouri State Library
July 13, 1975

JW:cl

APPENDIX B

LETTER ACCOMPANYING QUESTIONNAIRE

Education Commission of the States
300 LINCOLN TOWER • 1860 LINCOLN STREET
(303) 893-5200 • DENVER, COLORADO 80203

July 25, 1975

To: All persons on the Council of State Governments' list
for the Legislative Reference Library Services Section
and State Library directors

At a meeting of our section of the National Legislative Conference* at Albuquerque, New Mexico, August 12-16, 1974, a committee was set up with a charge:

1) to conduct a survey of legislative reference library services in the states which will provide a data base for future studies and the development of standards in specific areas of operation.

2) to coordinate our work with others conducting studies and surveys in related areas.

This is to let you know that the committee is sending the enclosed questionnaire to each of you with a request that if you are not the proper person to complete it you pass it on to the appropriate individual. Also, since you know your state better than we, if there is more than one agency in your state which fulfills the library/information service function for legislators, an extra copy is enclosed. Please rush the enclosed post card if more copies are needed.

Please complete and return the questionnaire on or before August 15, 1975, so that we may tabulate the responses and prepare a report for presentation at the meeting of the National Conference of State Legislatures in October. Copies of the report will be mailed to you following its presentation.

*presently the National Conference of State Legislatures, an affiliate of the Council of State Governments.

*Even though Pat Tupper and I surveyed your state last year, this questionnaire is somewhat different and has no emphasis on education and is prepared for a different group. Therefore, you are being asked to complete it especially since we know there have been budget changes and probably staff changes in many agencies during the interim. We feel the new survey should be current and accurately reflect all your legislative reference services.

Thanks again for your cooperation.

Committee membership: B. Gene Baker (Florida), Jeanne Burt (Arizona), Eunice Drum (North Carolina), Susan Lawrence (New York), Stephen Plumb (Minnesota), Susan Roumfort (New Jersey), Brooke Sheldon (Alaska), Ruth Snyder (Pennsylvania), Irene V. Stone (California), Pat Tupper (Minnesota) and Gladys H. Mills (Colorado), Chairperson.

Sincerely,

(Mrs.) Gladys H. Mills
Coordinator of Information Services

GHM:cf

*This paragraph was inserted when sent to the following states: California, Colorado, Florida, Minnesota, South Dakota, Washington and Wisconsin.

APPENDIX C

DIRECTORY OF OFFICIALS OR AGENCIES
RESPONSIBLE FOR STATE DOCUMENTS

DIRECTORY OF OFFICIALS OR AGENCIES RESPONSIBLE FOR STATE DOCUMENTS
(Collection and Storage--Distribution)

JURISDICTION or STATE	Responsibility for Collection and Storage	Responsibility for Distribution
ALABAMA	Milo Howard, Director Archives and History Department State of Alabama Montgomery, Alabama 36130	same
ALASKA	Lewis Coatney Alaska State Library Pouch E Juneau, Alaska 99801	same
AMERICAN SAMOA	Lieutenant Governor Office of the Governor Government House Utulei, American Samoa 96799	same
ARIZONA	Gray Owens, Public Records Manager Louise Muir, State Documents State Capitol Phoenix, Arizona 85018	Library, Archives and Public Records State Capitol Phoenix, Arizona 85018
ARKANSAS	John L. Ferguson, Director Arkansas History Commission and State Historian 300 West Markham Little Rock, Arkansas 72201	
	Kelly Bryant Secretary of State State Capitol Building Little Rock, Arkansas 72201	same

JURISDICTION or STATE	Collection and Storage	Distribution
CALIFORNIA		
	California State Library Library and Courts Building P.O. Box 2037 Sacramento, California 95809	Department of General Services Office of Procurement
	California State University Library Government Publications Center Chico, California 95829	
	California State University Library Government Publications 6101 East Seventh Street Long Beach, California 90840	
	Fresno County Free Library Government Publications 2420 Mariposa Street Fresno, California 93721	
	Los Angeles Public Library Serials Division 630 West Fifth Street Los Angeles, California 90017	
	Oakland Public Library 125 Fourteenth Street Oakland, California 94612	
	San Diego Public Library Science and Industry Department 820 East Street San Diego, California 92101	
	San Diego State University Documents Library San Diego, California 92115	
	San Francisco Public Library Documents Department Civic Center San Francisco, California 94102	

JURISDICTION OR STATE	Collection and Storage	Distribution
CALIFORNIA (continued)		
	Stanford University Libraries Government Documents Department Stanford, California 94305	
	University of California Library Documents Department Berkeley, California 94720	
	University of California Documents Department Shields Library Davis, California 95616	
	University of California University Research Library Public Affairs Service 405 Hilgard Avenue Los Angeles, California 90024	
	University of California Library Government Publications Section Santa Barbara, California 93106	
COLORADO		
	Colorado State Library 1362 Lincoln Street Denver, Colorado 80203	Individual Agencies
CONNECTICUT		
	Theodore Wohlsen, Unit Head General Reference & Government Connecticut State Library 231 Capitol Avenue Hartford, Connecticut 06115	Sales & Publications Connecticut State Library (see address across)
	Mrs. Virginia Vocelli Connecticut State Library (see address above)	John Bucello Publications and Sales Division Connecticut State Library (see address across)

JURISDICTION or STATE	Collection and Storage	Distribution
DELAWARE		
	Shared responsibility: Mrs. Lloyd, Legislative Council Michael Richards, Hall of Records Lee Steel, Reference Librarian Division of Libraries	Authoring Agency
DISTRICT OF COLUMBIA		
	Ms. Betty Culpepper, Chief Washingtoniana Division District of Columbia Library	State documents presently distributed by originating agencies Federal documents pertaining to District of Columbia distributed through Government Printing Office
FLORIDA		
	Patty Paul Documents Librarian Florida State Library Supreme Court Building Tallahassee, Florida 32304	same
GUAM		
	Nieves M. Flores Memorial Library	Governor's Office
HAWAII		
	Miss Agnes Conrad, Archivist Archives Division Department of Accounting and General Services Iolani Palace Grounds Honolulu, Hawaii 96813	Individual Agencies
IDAHO		
	Helen M. Miller State Librarian Idaho State Library 325 North State Boise, Idaho 83720	same

JURISDICTION or STATE	Collection and Storage	Distribution
IDAHO (continued)		
	Gary Bettis Documents Librarian Idaho State Library/State Historical Society Library 325 West State Street Boise, Idaho 83702	same
ILLINOIS		
	Illinois State Library Centennial Building Springfield, Illinois 62756	
	Jane Running, Documents Librarian Documents/Serials Branch Illinois State Library Centennial Building Springfield, Illinois 62756	same
INDIANA		
	Mary Golichowski Coordinator of Service to State Government 140 N. Senate Indianapolis, Indiana 46204	Patricia Matkovic Indiana Division Indiana State Library
IOWA		
	The Office of Planning and Programming 523 E. 12th Des Moines, Iowa 50319	Each particular state department The Service Bureau distributes interim study committee reports
	Frances Desmond, Law Librarian Law Library Capitol Building Des Moines, Iowa 50319	same
	Ann Bregent, Librarian I State Library Historical Building Des Moines, Iowa 50319	

JURISDICTION or STATE	Collection and Storage	Distribution
KANSAS		
	Mrs. Jean Barton, Assistant Director of Legislative Reference Room 343 N., Capitol Building Topeka, Kansas 66612	Director of Legislative Reference (see across)
KENTUCKY		
	Mrs. Virginia Clift, Editor Checklist of Kentucky State Publications Division of Archives & Records 851 East Main Street Frankfort, Kentucky 40601	
LOUISIANA		
	Ms. Patricia Foster, Acting Recorder of Documents Secretary of State's Office 7051 Florida Boulevard Baton Rouge, Louisiana 70815	same
	Mrs. Harriet Callahan, Librarian Louisiana Department Louisiana State Library P.O. Box 131 Baton Rouge, Louisiana 70821	Secretary of State P.O. Box 44125 Baton Rouge, Louisiana 70804 Attention: Mrs. Margaret Lane Recorder of Documents
	Miss Evangeline Lynch, Librarian Louisiana Department Louisiana State University Library Baton Rouge, Louisiana 70803	
MAINE		
	David Rasbasca, Documents Librarian Maine State Library Department of Educational and Cultural Services Cultural Building Augusta, Maine 04333	same State Purchasing Agent (distributes the Maine State Government Annual Report)
	Law & Legislative Reference Library (handles legislative publications)	

JURISDICTION or STATE	Collection and Storage	Distribution
MARYLAND		
	Department of Legislative Reference 16 Francis Street P.O. Box 348 Annapolis, Maryland 21404	Each Individual Agency
	Maryland State Library Court of Appeals Building 361 Rowe Boulevard Annapolis, Maryland 21401	Each Individual Agency
	Hall of Records	
MICHIGAN		
	Richard Hathaway Michigan Unit Michigan State Library 735 E. Michigan Avenue Lansing, Michigan 48913	same
MINNESOTA		
	Stephen Plumb, Director Legislative Reference Library 111 State Capitol St. Paul, Minnesota 55155	Eda Staudenmaier, Chief Documents Division Department of Administration 140 Centennial Building St. Paul, Minnesota 55155
MISSISSIPPI		
	Miss Mary Love, Director Mississippi Library Commission P.O. Box 3260 Jackson, Mississippi 39207	same
	Mississippi Library Commission 810 West Capitol Street Jackson, Mississippi 39207 Attention: Calvin Carson	
MISSOURI		
	Records Management & Archives Division P.O. Box 778 Jefferson City, Missouri 65101	

JURISDICTION or STATE	Collection and Storage	Distribution
MISSOURI (continued)		
	Missouri State Archives P.O. Box 778 Jefferson City, Missouri 65101 (receives documents)	
	Missouri State Historical Society Elmer Ellis Library Building Columbia, Missouri 65201 (Statutory receiver of documents)	
	Meryl Atterberry Documents Coordinator Missouri State Library 308 E. High Street Jefferson City, Missouri 65101 (active collector of documents)	same (supplies copies to Library of Congress and Missouri State Archives)
MONTANA		
	Harold Chambers, Documents Librarian 930 East Lyndale Helena, Montana 59601	same
		Proponent Agency
NEBRASKA		
	Nebraska Library Commission Susan Kling, Coordinating Librarian Nebraska Publications Clearinghouse	same
NEVADA		
	Joan G. Kerschner, Documents Librarian Nevada State Library 401 North Carson Street Capitol Complex Carson City, Nevada 89710	same
NEW HAMPSHIRE		
	Robert L. Stark, Secretary of State State House Concord, New Hampshire 03301	same

JURISDICTION or STATE	Collection and Storage	Distribution
NEW HAMPSHIRE (continued)		
	Mrs. Eleanor O'Donnell Assistant Catalog Librarian New Hampshire State Library Park Street Concord, New Hampshire 03301	same (for distribution to depository libraries, otherwise agencies are responsible for distribution of their own publications)
NEW JERSEY		
	Robert Lupp, Librarian New Jersey Reference Section New Jersey State Library 185 W. State Street Trenton, New Jersey 08625	same
NEW MEXICO		
	Edwin McGrath State Records Center 404 Montezuma Santa Fe, New Mexico 87501	Each Agency
NEW YORK		
	New York State Library Gift & Exchange Section H. Ilnicki, Head Albany, New York 12234	same (to libraries & government officials, other distribution decentralized)
NORTH CAROLINA		
	Ms. Suzanne Levy, Documents Librarian Department of Cultural Resources Division of the State Library 109 E. Jones Street Raleigh, North Carolina 27611	Each Agency
	Mrs. Doris Holloway Documents Office State Library	
NORTH DAKOTA		
	Mr. Ben Meier Secretary of State State of North Dakota Capitol Building Bismarck, North Dakota 58505	same

JURISDICTION or STATE	Collection and Storage	Distribution
NORTH DAKOTA (continued)		
	North Dakota State Library Bismarck, North Dakota 58505	same
OHIO		
	Clyde Hordusky, Documents Librarian State Library of Ohio 65 South Front Street Columbus, Ohio 43215	same
	Robert Allerding State Records Center Department of Administrative Services 427 Cleveland Avenue Columbus, Ohio 43215	
	Ohio Historical Society Columbus, Ohio	
OKLAHOMA		
	Oklahoma Department of Libraries 200 N.E. 18th Street Oklahoma City, Oklahoma 73108	
OREGON		
	Richard Myers, Administrative Assistant Documents Section Oregon State Library Salem, Oregon 97310	same
PENNSYLVANIA		
	Mrs. Judith Weinrauch, Documents Librarian Government Publications Section State Library of Pennsylvania Room 116 - Education Building Harrisburg, Pennsylvania 17126	same House Document Room Senate Document Room Legislative Reference Bureau Document Room Pennsylvania State Book Store

JURISDICTION or STATE	Collection and Storage	Distribution
PENNSYLVANIA (continued)		
	John Geschwindt Government Publications Section State Library of Pennsylvania Room 116 - Education Building Harrisburg, Pennsylvania 17126	
	State Library of Pennsylvania (see above)	Department of Property & Supplies Public Information Room 513 - North Office Building Harrisburg, Pennsylvania 17120
RHODE ISLAND		
	Rhode Island State Library State House Providence, Rhode Island 02903	same
	Joint Legislative Committee 308 State House Providence, Rhode Island 02903	
	Office of the Speaker of the House	
SOUTH CAROLINA		
	Mary B. Toll, Documents Librarian South Carolina State Library P.O. Box 11469 Columbus, South Carolina 29211	None
SOUTH DAKOTA		
	Robert Newby, Documents Librarian South Dakota State Library 322 S. Fort Street Pierre, South Dakota 57501	same (for libraries) Individual departments (distribute to interested citizens)
	State Library (see above)	same
TENNESSEE		
	Annette Pilcher, Assistant Cataloguer Tennessee State Library 403 Seventh Avenue North Nashville, Tennessee 37219	No one

JURISDICTION or STATE	Collection and Storage	Distribution
TENNESSEE (continued)		
	Pam Chowning, Assistant Documents Librarian Tennessee State Library 403 Seventh Avenue North Nashville, Tennessee 37219 (other states)	
	Tennessee State Library & Archives (see address above)	
TEXAS		
	Brenda Olds Legislative Reference Library Capitol Station Austin, Texas 78711	Newton Mitchell Texas State Library Capitol Station Austin, Texas 78711
	Dale Propp Texas State Library Capitol Station Austin, Texas 78711	
UTAH		
	Alma G. Swann, Government Reference Librarian State Library Commission 2150 South 2nd West - Suite 16 Salt Lake City, Utah 84115	same
VERMONT		
	Vermont Department of Libraries Law & Documents Unit Montpelier, Vermont 05602	same
VIRGINIA		
	Donald Haynes, State Librarian State Library Library Building Richmond, Virginia 23219	J. Irving Brooks, Jr., Administrative Director Department of Purchases and Supply 217 Governor Street Richmond, Virginia 23219
	Division of Legislative Services	Division of Legislative Services (under Interstate Exchange Publication)

JURISDICTION or STATE	Collection and Storage	Distribution
WASHINGTON		
	Corinne B. Ackley, Documents Librarian Documents Section Washington State Library Olympia, Washington 98504	same
WEST VIRGINIA		
	Mrs. Pearl Rogers, Acting Director Room 400-E State Capitol Charleston, West Virginia 25305	same
WISCONSIN		
	John Peters, Documents Librarian Room 220 816 State Historical Society Madison, Wisconsin	
	Legislative Reference Bureau 210 North Capitol Madison, Wisconsin 53702 (state documents only)	
WYOMING		
	A. W. St. Clair (just the Law, or legal publications)	same (Legal Publications, Wyoming Reporter, Law Librarian) Ralph Tomas (Session Laws, Statutes, House & Senate Digest, Legislative Service Office)
	State Library Supreme Court Building Cheyenne, Wyoming 82001	Law Library Legislative Service Office

CANADA

PROVINCE	Collection and Storage	Distribution
ALBERTA		
	R. W. Weutherick Bibliography Section Alberta Government Services Bureau of Public Affairs North Tower - Petroleum Plaza 9945 - 108 Street Edmonton, Alberta, T5K 2G6	same and/or directly from agency concerned
BRITISH COLUMBIA		
	Legislative Library Parliament Buildings Victoria, British Columbia V8V 1X4	
ONTARIO (TORONTO)		
	Mrs. Mary Faulkner, Government Publications Librarian Legislative Library	Mr. D. R. Counsell, Manager Publications Service Ministry of Government Services 3B-7 Macdonald Block Queen's Park, Toronto
SASKATCHWAN		
	Legislative Library 234 Legislative Building Regina, Saskatchwan	No central distribution agency
	Saskatchwan Archives Office University of Regina Regina, Saskatchwan S4S 0A2	

APPENDIX D

LIST OF RESPONDENTS

LIST OF RESPONDENTS
by State or Jurisdiction

ALABAMA

Frank Caskey
Legislative Analyst and Librarian
Legislative Reference Service
Suite 220, State Capitol
Montgomery, Alabama 36104
(202) 832-3496

William C. Younger
Marshal and Librarian
Supreme Court & State Law Library
Judicial Building - Capitol
Montgomery, Alabama 36130
(202) 832-6410

ALASKA

Brooke E. Sheldon
Head, Technical Service & Training
Alaska State Library
Pouch E
Juneau, Alaska 99801
(907) 465-2910

AMERICAN SAMOA

Roger K. Hazell
Legislative Counsel
Legislature of American Samoa 96799
(No area code) 633-4549

ARIZONA

Jeanne Burt
Reference Librarian
Library, Archives & Public Records
Third Floor, State Capitol
Phoenix, Arizona 85018
(602) 271-5031

ARKANSAS

Marcus Halbrook
Director, Arkansas Legislative
Council, Research Department
State Capitol Bldg., Room 315
Little Rock, Arkansas 72201
(501) 371-1937

Mrs. Karl Neal
Librarian and Executive Secretary
Arkansas Library Commission
506 1/2 Center Street
Little Rock, Arkansas 72201

CALIFORNIA

Dorothy M. Graham
Librarian, California Legislature
Assembly Office of Research
1116 Ninth Street, Suite 111
Sacramento, California 95814
(916) 445-3551

RESPONDENTS

CALIFORNIA (Continued)

Irene V. Stone, Supervising Librarian
Administrative Leg. Reference Section
California State Library
P. O. Box 2037
Sacramento, California 95809
(916) 322-4570

COLORADO

Delores Lanier, Research Associate
Colorado Legislative Council
46 State Capitol
Denver, Colorado 80203
(303) 892-3521

Richard M. Cheski
Deputy State Librarian
Colorado State Library
1362 Lincoln Street
Denver, Colorado 80203
(303) 892-2174

CONNECTICUT

Charles E. Funk, Jr.
Associate State Librarian
Connecticut State Library
231 Capitol Avenue
Hartford, Connecticut 06115
(203) 566-2910

George Adams
Legislative Reference Librarian
Connecticut State Library
231 Capitol Avenue
Hartford, Connecticut 06115
(203) 566-4544

DELAWARE

Sylvia Short, Librarian
Legislative Council
Legislative Hall
Dover, Delaware 19901
(320) 678-4114

DISTRICT OF COLUMBIA

Hardy R. Franklin, Director
D. C. Public Library
901 G Street, N.W.
Washington, D.C. 20001
(202) 727-1111

FLORIDA

Rod Jones, Librarian
Legislative Library Services
Room 2, Holland Building
Tallahassee, Florida 32304
(904) 488-2812

Cecil P. Beach, State Librarian
State Library of Florida
Supreme Court Building
Tallahassee, Florida 32304
(904) 488-2088

GEORGIA

Frank H. Edwards
Legislative Counsel
316 State Capitol
Atlanta, Georgia 30334
(404) 656-2200

GUAM

Magdalena S. Taitano
Territorial Librarian
Nieves M. Flores Memorial Library
P. O. Box 652
Agana, Guam 96910
(No area code) 772-6417

HAWAII

Hanako Kobayashi
Research Librarian
Legislative Reference Bureau
State Capitol, Room #004
Honolulu, Hawaii 96813
(808) 548-7853

RESPONDENTS

IDAHO

Myran H. Schlechte, Director
Idaho Legislative Council
Room 334, State Capitol
Boise, Idaho 83720
(208) 384-2475

Helen M. Miller, State Librarian
Idaho State Library
325 West State Street
Boise, Idaho 83702
(208) 384-2150

ILLINOIS

Anna Mae Goss
Publications Coordinator
Illinois Legislative Council
Room 107, State Office Building
Springfield, Illinois 62706
(217) 782-6851

Mary Redmond
Legislative Research Librarian
Illinois State Library
Centennial Building
Springfield, Illinois 62756
(217) 782-5430

INDIANA

Mary A. Golichowski, Coordinator
Services to State Government
Indiana State Library
140 North Senate Street
Indianapolis, Indiana 46204
(317) 633-6810

IOWA

Ruth D. McGhee, Librarian
Iowa Legislative Service Bureau
State House
Des Moines, Iowa 50319
(515) 281-3566

IOWA (Continued)

Frances Desmond, Law Librarian
Iowa State Law Library
Capitol Building
Des Moines, Iowa 50319
(515) 281-5124

KANSAS

Malcolm A. Wilson
Director of Legislative Reference
Kansas State Library
Third Floor (343N) Capitol Building
Topeka, Kansas 66612
(913) 296-2441

KENTUCKY

Annie S. Harrison, Librarian
State Government Reference Service
State Archives & Records Center
851 East Main Street
Frankfort, Kentucky 40601
(502) 564-3616

LOUISIANA

Suzanne Hughes, Research Librarian
Louisiana Legislative Council
Library Division
P. O. Box 44012
Baton Rouge, Louisiana 70804
(504) 389-6141

Harriet Callahan
Librarian, Louisiana Department
Louisiana State Library
P. O. Box 131
Baton Rouge, Louisiana 70821
(504) 389-6651

MAINE

J. Gary Nichols, State Librarian
Maine State Library
Cultural Building
Augusta, Maine 04333
(207) 289-3561

RESPONDENTS

MAINE (Continued)

Edith L. Hary, Law Librarian
Law and Legislative Ref. Library
State House
Augusta, Maine 04333
(207) 289-2648

MARYLAND

Ruth D. Eaton
Librarian/Legislative Analyst
State Dept. of Legislative Reference
16 Francis Street, P. O. Box 348
Annapolis, Maryland 21404
(301) 267-5561

MICHIGAN

Gerald Malling
Legislative Reference Librarian
State Library Services
Michigan Department of Education
735 East Michigan Avenue
Lansing, Michigan 48913
(517) 373-1580

MINNESOTA

Stephen W. Plumb, Director
Legislative Reference Library
111 State Capitol
St. Paul, Minnesota 55155
(612) 296-3398

Patsy Ann Tupper, Senior Librarian
Minnesota Dept. of Education
401 Capitol Square Building
St. Paul, Minnesota 55101
(612) 296-6684

Alan D. Lewis, Acting Director
Office of Public Libraries and
Interlibrary Cooperation
301 Hanover Building
480 Cedar Street
St. Paul, Minnesota 55101
(612) 296-2821

MISSISSIPPI

Carol C. West
Legislative Reference Librarian
Legislative Reference Bureau
Box 1040
Jackson, Mississippi 39205
(601) 354-6165

Mary Love, Director
Mississippi Library Commission
P. O. Box 3260
Jackson, Mississippi 39207
(601) 354-6369

MISSOURI

Elma S. Ratz, Librarian
Committee on Legislative Research
State Capitol Building
Jefferson City, Missouri 65101
(314) 751-4633

Anne Parkison, Reference Librarian
Missouri State Library
308 East High Street
Jefferson City, Missouri 65101
(314) 751-3616

MONTANA

Robert B. Person
Director of Research
Montana Legislative Council
Room 138, State Capitol
Helena, Montana 59601
(406) 449-3064

LaVern Kohl
Coordinator of General Services
Montana State Library
930 East Lyndale
Helena, Montana 59601
(406) 449-3004

RESPONDENTS

NEBRASKA

Jane Gaske, Director
Nebraska Library Commission
1420 P Street
Lincoln, Nebraska 68508
(402) 471-2045

NEVADA

Vivien L. Topken, Librarian
Legislative Counsel Bureau
401 South Carson Street
Capitol Complex
Carson City, Nevada 89710
(702) 885-5637

Joan Kerschner, Documents Librarian
Nevada State Library
Capitol Complex
Carson City, Nevada 89701
(702) 885-5160

NEW HAMPSHIRE

John G. Campbell, Researcher
Office of Legislative Services
State House
Concord, New Hampshire 03301
(603) 271-3435

Constance T. Rinden, Law Librarian
Division of Law and Leg. Ref. Service
Supreme Court Building
Concord, New Hampshire 03301
(603) 271-3777

NEW JERSEY

Susan Roumfort, Head, Bureau of Law
and General Reference
New Jersey State Library
185 West State Street
Trenton, New Jersey 08625
(609) 292-6220

NEW MEXICO

Sandra Esquibel
Associate State Librarian for
Information Services
New Mexico State Library
P. O. Box 1629
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APPENDIX E

SUPPLEMENTARY LISTING TO TABLE 10

SUPPLEMENTARY LISTING TO TABLE 10

Additional information supplied by respondents regarding data base access is listed below. This supplementary list refers to the numbered entries in the "other" column of Table 10 and is presented here in lieu of footnotes.

1. California Legislature, Assembly Office of Research:

   With the on-line terminal the Assembly Office of Research has potential capability to access data bases of other state agencies, to accept data from other data bases to form new data bases and to patch into the data bases listed above (a-z). The computer terminal is now being used on a limited basis by the consultant in health care services planning and evaluation. Future use of the terminal and expansion of data bases has not yet been determined.

2. Connecticut State Library (associate state librarian):

   cc. current (terminal)
   retro (access)
   ee. OCLC via NELINET (terminal)
   Comments: We may buy access to many of the above through NERAC (which is located in this state) but rarely have occasion to do so.

3. Connecticut State Library (legislative reference librarian):

   "Library Line" a division of Conn. State Library uses NY Times Information Bank.

4. State Library of Florida:

   ee. PE NEWS (petroleum energy) (other access)
   CLAIMS (chemical patents) (other access)
   BIOSYSIS (biological abstracts) (other access)
   SEARCH (chemical marketing) (other access)
   Comments: Many are available through other agency on-line terminal access to SDC and Lockheed systems data bases.

5. Iowa Legislative Service Bureau:

   The Service Bureau is the drafting agency for the General Assembly. All bills are typed into our computer terminals. The Code of Iowa is maintained in the Data Processing unit of the State Comptroller's Office.

6. Louisiana Legislative Council:

Comments: referring to cc. (terminal)
Information terminals:
Session status of legislation, index to legislation, sponsor information, committee scheduling.
In-Put terminals:
Index and citation input by library staff. Citations are in paper print out form only. (All information services listed above also in print out form.)

7. Maine State Library:

ee. NELINET (terminal)

8. Missouri State Library:

e. Off line (in place of checkmark under 'other access')
Comments: Medline through regional medical program (other access)
New York Times Data Bank through Kansas City Public (other access)
ERIC through the State Department of Education (other access)

9. Nebraska Library Commission:

s. MEDLINE (noted "through Reg. Med. Center") (other access)

10. New York State Library:

ee. OCLC (terminal)
Biomedical Communications Net (terminal)

11. North Carolina Department of Cultural Resources:

ee. SOLINET (terminal)

12. Institute of Government, Chapel Hill, North Carolina:

MEDLINE, SDILINE, CANCERLINE, CHEMLINE, TOXLINE, AVLINE all through MEDLINE. CHEMCON, POLLUTION and SCISEARCH all through Systems Development Corporation.

13. Ohio Legislative Service Commission:

ee: OCLC (other access)
Comments: Both Ohio State University and the University of Dayton are on line for several data bases and will do a bibliographic search on request for a price.

14. State Library of Ohio:

ee. OCLC (terminal)
LCS (Ohio State University) (terminal)

15. South Dakota State Library:

Comments: Manual access to ERIC and collection of ERIC microfiche maintained. Access to MEDLINE via TWX to University Medical Library. Access to other data bases being developed for future use through membership of State Library for all libraries in the State in the Bibliographical Center for Research in Denver, Colorado.

16. Vermont Department of Libraries, Law and Documents Unit:

j. ERIC -- library has index. microfiche stored in Educ. Dept.
u. NTIS -- have catalogs

17. Virginia State Library:

ff. SOLINET (no designation of terminal, access or other access)

18. Wisconsin Legislative Reference Bureau:

ee. Wisconsin Statutes (terminal)
U.S., Wis. Constitutions (terminal)